

Dear Parent/Guardian of Sparta Students:

We need your help! As we strive to serve our students better and also become more effective and efficient in our operations, we have found that some of our transportation services and buses are not being utilized to their full capacity. Some of our students are not utilizing the bus service to and from school each day, yet we reserve a seat for them "just in case" they should choose to ride. Sparta Board of Education will implement a bus transportation opt-out program for our students starting with the 2016-2017 school year. The opt-out program applies to families that never plan on utilizing bus service either to or from school. Knowing this information in advance will help us optimize travel time on the routes, identify appropriate bus stops and allow for more consistent and efficient service. It may also allow us to reduce the number of buses in service, thereby freeing up funds for instruction instead. If you choose to have your child(ren) opt out of bus transportation please complete the form on the back of this letter. Return this form to the Transportation Department for our planning of the next school year's bus routes. The form can also be found online at [Sparta.org](http://Sparta.org) in the Transportation Section. Your decision is not binding. If, at a late date, you decide that your child needs bus transportation, kindly contact the Transportation Department to request service. This may take up to three (3) workdays to complete so we ask that you provide us with sufficient notice to route the buses more efficiently. Parents/guardians must complete a new form if they select to OPT\_OUT with each new school year. Thank you for considering Sparta's Public School transportation opt-out program. If you have any questions, you may contact the Transportation Office.

Sparta Board of Education  
Transportation OPT-OUT Form

Please use this form to opt-out (will not need bus transportation) of Sparta Board of Education transportation services for the 2016-2017 school year. Please complete and check below if your student will not need transportation to/from school in the AM and/or PM

Student's Name: \_\_\_\_\_ (Please print)

\_\_\_\_\_ AM Bus Transportation

\_\_\_\_\_ PM Bus Transportation

Student's Name: \_\_\_\_\_ (Please print)

\_\_\_\_\_ AM Bus Transportation

\_\_\_\_\_ PM Bus Transportation

Student's Name: \_\_\_\_\_ (Please print)

\_\_\_\_\_ AM Bus Transportation

\_\_\_\_\_ PM Bus Transportation

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Parent/Guardian Name

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Parent/Guardian Signature Required

Please return this form using one of the following options:

1. Mail to the Transportation Office at 18 Mohawk Avenue, Sparta, NJ 07871
2. Fax to the Transportation Office at 973-729-0576
3. Scan and email to the Transportation Office at [ria.gurski@sparta.org](mailto:ria.gurski@sparta.org)

Notify the school if you wish to opt back in. Three business days' notice is requested.